*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*GRANT APPLICATION FORM 2020

**CONFIDENTIAL** *February 2020*

This form should be completed **by institutions** applying for a Lewy Body Society grant award. Grants are for UK projects only.

Please read the **Frequently Asked Questions** before completing this form.

Use the tab key to move between cells in the form.

When completed, this form must be converted to a **pdf file** and submitted according to the instructions on the society’s web page. [www.lewybody.org](http://www.lewybody.org)

If the grant application form is not completed in accordance with the instructions it will be returned to the applicant to amend and to resubmit prior to the deadline for applications to be received.

If you have previously applied to the society for an award for this project you must detail on this form how this application differs from your previous application.

**COMPLIANCE WITH GDPR 2018**  
In accordance with General Data Protection Regulation 2018, the personal data provided on this form will be processed by the Lewy Body Society and may be held on a computerised database and/or manual files.

*Version 0.1*

Section 1: Summary

|  |
| --- |
| **1.1 Title (max 150 words)** |
|  |

|  |
| --- |
| **1.2 Lay Summary (max 300 words)**  **This section will be used by lay members of the review panel to review your application.** |
|  |
| **1.3 Project Summary (max 400 words)**  **Structured scientific summary for scientific assessors. Please include: important background, hypothesis, project plan,** **and expected outcomes for Lewy body dementia.** |
|  |

|  |  |
| --- | --- |
| **1.4 Award Duration and Cost** | |
| **Proposed start date**  **(DD.MM.YYYY)** |  |
| **Duration of award (Months)** |  |
| **Total Costs** |  |

Section 2: Your details

|  |  |
| --- | --- |
| **2.1 Lead Applicant** | |
| **Name** |  |
| **Post Held** |  |
| **Department** |  |
| **Institution** |  |

|  |  |
| --- | --- |
| **2.2 Co-Applicants** | |
| **Name** | **Institute/Organisation/Company** |
|  |  |
|  |  |
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Section 3: Case for Support

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| **3.1 Background (max 800 words)**  **Provide context for the application, including research in the field and by that of the applicants. References may be included in section 3.6 below.** |
|  |
| **3.2 Aims of the project (max 800 words)**  **Include specific hypotheses to be tested** |
|  |
| **3.3 Experimental plan, methods and milestones (max 800 words)** |
|  |
| **3.4 GANTT Chart**    **Include a GANTT chart of key elements of the project with milestones** |
|  |
| **3.5 Power calculations and statistical analyses (max 800 words)**  **Include power calculations for animal or clinical studies** |
|  |
| **3.6 References**  **Please provide a full list of any references referred to in your application (max 30 references)** |
|  |

Section 4: Detailed costings

|  |  |
| --- | --- |
| **4.1 Detailed Costings**  **Include only costs directly incurred on this project. See FAQs for guidance.** | |
| **Summary of Financial Support Requested (GBP £)** | |
| Salaries |  |
| Materials and consumables |  |
| Animals |  |
| Equipment |  |
| Access charges |  |
| Travel/subsistence |  |
| Other (specify) |  |
| **Total** |  |

|  |
| --- |
| **4.2 Justification for each of the above costings (max 800 words)**  **For salaries, include for each post: grade, time spent, duration justification, role brief outline of duties performed** |
|  |

6. Further supporting information

|  |
| --- |
| **6.1 Translation (max 600 words)**  **Research funded by The Lewy Body Society must have the potential to be of value to the prevention and management of dementia. Include details of any Intellectual Property / Freedom to Operate issues; if data sharing is required for the project, how data will be shared; and whether the project will involve public engagement.** |
|  |

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| **6.2 Other research activities (max 600 words)**  **Explain how the proposed project relates to ongoing research – your own or others’. If there is an overlap with existing grant support or work, specify and explain this as precisely as possible.** |
|  |

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| **6.3 Funding bodies**  **List other funding bodies to which you have also applied for this or a closely rated project and include the expected date of result** |
|  |

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| **6.5 CVs**  **Max 2 pages for PI and each co-applicant to include a record of current and previous grants and relevant publications.** |
|  |

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| --- |
| **6.6 Letters of support - if applicable, max 2 pages** |
|  |

**ONLY APPLICABLE TO PROJECTS THAT INCLUDE ANIMAL RESEARCH**

Please note that these questions are mandatory for all applications for funding that propose research using animals.

Applications may be referred to the NC3Rs for review. Where animal work is sub-contracted, these questions must be completed by the organisation conducting the animal studies.

|  |
| --- |
| 1. Do your proposals include procedures to be carried out on animals in the UK under the Animals (Scientific Procedures) Act? YES/NO 2. Have the following necessary approvals been given by:  * The Home Office (in relation to personal, project and establishment licences)? YES/NO/NOT REQUIRED * Animal Welfare and Ethical Review Body? YES/NO/NOT REQUIRED  1. Do your proposals involve the use of animals or animal tissue outside the UK? YES/NO 2. If your project involves the use of animals, what would be the severity of the procedures? MILD/MODERATE/SEVERE 3. Please provide details of any moderate or severe procedures (no more than 250 words) 4. Why is animal use necessary; are there any other possible approaches? (no more than 250 words) 5. Why is the species/model to be used the most appropriate? (no more than 250 words) 6. Please justify the number of animals to be used per experiment, including details of any sample size calculations and/or statistical advice sought. |