*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*GRANT APPLICATION FORM

**CONFIDENTIAL** *February 2019*

This form should be completed **by institutions** applying for a Lewy Body Society grant award. Grants are for UK projects only.

Please read the **Frequently Asked Questions** before completing this form.

Use the tab key to move between cells in the form.

When completed, this form must be converted to a **pdf file** and submitted according to the instructions on the society’s web page. [www.lewybody.org](http://www.lewybody.org)

If the grant application form is not completed in accordance with the instructions it will be returned to the applicant to amend and to resubmit prior to the deadline for applications to be received.

**\*We regard your privacy as important and comply with the General Data Protection Regulation.**

 *Version 1.0*

Section 1: Summary

|  |
| --- |
| **1.1 Title (max 150 characters)** |
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| **1.2 Lay Summary (max 2000 characters) – This section will be used by lay members of the review panel to review your application.** |
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| **1.3 Award Duration and Cost**  |
| **Proposed start date****(DD.MM.YYYY)** |  |
| **Duration of award (Months)** |   |
| **Total Costs** |  |

Section 2: Details

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| **2.1 Lead Applicant** |
| **Name** |       |
| **Post Held** |       |
| **Department** |       |
| **Institution** |       |

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| **2.2 Co-Applicants** |
| **Name** | **Institute/Organisation/Company** |
|       |       |
|       |       |
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| **2 3.2. Background** **Provide context for the application, including research in the field and by that of the applicants** (Max 800 words) |
|  |

Section 3: Case for Support

**Project Summary (400 words)**

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| **3.1 - Summary Structured scientific summary for scientific assessors.** **Please include: important background, hypothesis, and expected outcomes for Lewy body dementia and project plan.**  |
|  |
| **3.2 - Background** **Provide context for the application, including research in the field and by that of the applicants** (Max 500 words) |
|  |
| **3.3 - Aims of project Include specific hypotheses to be tested** (max 800 words) |
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| **4. Experimental plan methods and milestones – Include a GANTT chart of key elements of the project with milestones (see FAQs – max 800 words)**  |
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| **4.a - GANTT Chart**  |
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| **4.b – Detailed Costings reminder only directly incurred costs**  |
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| **Summary of Financial Support Requested (£)** |
| Salaries  |  |
| Materials and consumables |  |
| Animals |  |
| Equipment |  |
| Access Charges |  |
| Travel / Subsistence |  |
| Other (specify) |  |
| **Total** |  |

See FAQs for guidance**Justification for Resources for each of the above – max 800 words**For salaries Include for each post: grade, time spent, duration justification, role brief outline of duties performed |

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| **5. Power calculations Please include power calculations for animal or clinical studies** – max 800 words |
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| **6. Translation - The research funded by The Lewy Body Society must have the potential to be of value to the prevention and treatment of dementia. Include details if, if there are any Intellectual Property / Freedom to Operate issues, if data sharing required for project or how data from project will be shared; will project involve public engagement** – Max 6000 words |
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| **7. Other research activities** (max 600 words) **Explain how the proposed project relates to ongoing research. If there is an overlap with existing grant support or work, specify and explain the overlap as precisely as possible**  |
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| **8.** **Funding bodies - List other funding bodies to which you have also applied for THIS PROJECT or closely related project and include expected date of result**  |
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| **9. CV (2 pages – PI and co-applicant) include a record of current and previous grants and relevant publications – Include max 2 pages**   |
|  |
| **10. Letters of support - 2 pages max** |
|  |

**ONLY APPLICABLE TO PROJECTS THAT INCLUDE ANIMAL RESEARCH**

Please note that these questions are mandatory for all applications for funding that propose research using animals.

Applications may be referred to the NC3Rs for review. Where animal work is sub-contracted, these questions must be completed by the organisation conducting the animal studies.

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|  |
| 1. Do your proposals include procedures to be carried out on animals in the UK under the Animals (Scientific Procedures) Act? YES/NO
2. Have the following necessary approvals been given by:
* The Home Office (in relation to personal, project and establishment licences)? YES/NO/NOT REQUIRED
* Animal Welfare and Ethical Review Body? YES/NO/NOT REQUIRED
1. Do your proposals involve the use of animals or animal tissue outside the UK? YES/NO
2. If your project involves the use of animals, what would be the severity of the procedures? MILD/MODERATE/SEVERE
3. Please provide details of any moderate or severe procedures (no more than 250 words)
4. Why is animal use necessary; are there any other possible approaches? (no more than 250 words)
5. Why is the species/model to be used the most appropriate? (no more than 250 words)
6. Please justify the number of animals to be used per experiment, including details of any sample size calculations and/or statistical advice sought.
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